

DISTRICT ASSESSMENT FRAMEWORK

Leyden High Schools offer a comprehensive assessment program in the interest of providing better information to our students, families, and teachers as we plan together for each student's options beyond high school. Entering freshmen are placed into classes following the administration of the MAP examination and the PSAT 8, which is taken in the fall of 8th grade. Specific populations of freshmen and sophomores take the NWEA MAP Assessments which are nationally-normed tests that provide valuable information on areas of strength, areas targeted for improvement, and to demonstrate growth.

District 212 is committed to following the progress of each Leyden student. Our comprehensive assessment framework provides an ongoing tracking of individuals within academic programs to assure their maximum success at our school.

	8th Grade	9th Grade	10th Grade	11th Grade
Fall	MAP PSAT 8	MAP as needed PSAT 9	MAP as needed NMSQT	Accuplacer NMSQT
Winter		MAP as needed	MAP as needed	
Spring		MAP as needed PSAT 9	MAP as needed PSAT 10	SAT

DUAL CREDIT

What is Dual Credit?

A college course taken by a high school student where the student is awarded both college and high school credit. Students who complete the necessary steps to enroll in Dual Credit will also earn Honors Credit.

How are Dual Credit courses offered?

Courses are taught on Leyden's campus by a Leyden faculty member and are recognized by Triton College as a college level course.

How do I sign up?

1. Discuss the option with your parents and counselor.
2. Sign up for any of the classes listed below during course registration.
3. Fill out a Triton dual credit student application.

<i>Leyden Course</i>	<i>Triton Course</i>
ART 140 Graphic Design II	VIC 142 Introduction to Illustrator
ART 250 Photo II	VIC 161 Introduction to Photoshop
BUS 233 College Accounting Honors	ACC 101 Financial Accounting
BUS 383 Business Incubator	BUS Entrepreneurship
FCS 170 Human Development	ECE 146 Child, Family, and Community
FCS 260 Cuisine Chef	HIA 130 Culinary Arts Quantity/Food Preparation I
FCS 250 - Pastry Chef	HIA 128 - Introduction to Baking and Pastry
FCS 313 Preschool	ECE 153 Guiding Children and Managing the Classroom
FCS 323 Education Academy	EDU 105 Technology for Educators
FCS 333 Hotel and Travel Services	HIA 110 Introduction to Hospitality Industry HIA 123 Introduction to Travel and Tourism
FCS 423 Education Academy II	EDU 207 Introduction to Education ECE 111 Introduction to Early Childhood Education
IND 123 PLTW IED Honors	ENT 110 Production Drawing ENT 255 Intro Inventor
IND 183 Metals II	ENT 117 CNC I
IND 323 Autos II	AUT 112 Introduction to Automotive Technology
IND 383 PLTW POE Honors	ENT 100 Intro to Manufacturing
PEH 253 Physical Management	PEH 106 Total Fitness
PEH 263 Junior/Senior Athletic PE	PEH 106 Total Fitness

DUAL ENROLLMENT

What is Dual Enrollment?

A college course taken by a high school student on campus at Triton College.

How are Dual Enrollment courses offered?

Courses are taught on Triton's campus by a Triton faculty member and are recognized by Triton College.

How do I sign up?

1. Discuss the option with your parents and counselor.
2. Sign up for the Dual Enrollment Course. (TDE 101, 102)
3. Attend the Dual Enrollment information meeting.
4. Fill out a Triton student application.
5. Take the placement exam, if necessary.
 - a. Students who earn a C or better have 50% of tuition reimbursed.

DUAL ENROLLMENT

TDE 101, 102

Elective:

Grades 9, 10, 11, 12

One-Half Credit

Prerequisite:

None

Grade Weight:

College Prep

This course gives students the opportunity to enroll in a college level course of their choosing at Triton College or online through Triton College. This allows students to get a head start on their postsecondary plan, and save money. Some students are granted an early dismissal based on their schedule and the course schedule. Students are required to attend an orientation meeting the first week of each semester. Students must earn a final grade of "C" or better to be eligible for a 50% tuition reimbursement. Contact the Director of Careers & Community Outreach (fholthouse@leyden212.org) for additional information.

LEYDEN CO.LAB EXPERIENCE FOR FRESHMEN

This program for incoming Freshmen is inclusive and open to all students who would have previously placed in Academy, College Prep, and Honors courses; including students with IEPs as determined by their IEP team. This program features an "earned" honors credit model, where within each core subject students will be able to demonstrate performance to honors level throughout the semester instead of credit being determined by initial placement.

Co.Lab is an abbreviation of "Collaborative." Through participation in Co.Lab, students will become confident, creative problem-solvers in an interdisciplinary project based environment that fosters inquiry, leadership, communication, and reflection to help students discover their passions and advocate for their learning.

Student Credits (4.5 credits, 4 periods a day)

English	ENG 1114, 1124
Social Studies (Global Studies)	SOC 1414, 1424
Science (Biology)	SCI 2514, 2524
P.E./Health	PEH 1014, 1124
Digital Literacy (integrated)	BUS 1704

GRADUATION REQUIREMENTS

A minimum of twenty-one (21) units of credit are required for graduation from Leyden High Schools.

The Board of Education supports a comprehensive high school educational program. All Leyden High School students have the opportunity to develop basic skills and expand their knowledge in both traditional and elective programs. Of the twenty-one units of credit required for graduation, the following basic requirements must be met:

- English4 credits
- Mathematics3 credits
- Literacy.....2 credits or demonstrated proficiency (Transfer students are exempt from the requirement for semesters not enrolled at Leyden High Schools.)
- Science2 credits (including 1 credit of a Biology course and 1 credit of Physical Science or Chemistry)
- Social Studies.....2.5 credits (1 credit of Global Studies, 1 credit of U.S. History, and .5 credit Civics)
**The successful completion of Civics or AP U.S. Government & Politics will satisfy the Constitution requirement.*
- Physical Education.....4 credits
 - a. Health Ed 1/2 credit (Health Education may be taken in lieu of Physical Education.)
 - b. Students can be exempted from Physical Education if they:
 - participate in varsity athletics during their junior or senior year,
 - are in need of required credit to graduate,
 - need an additional course for admission to a particular college,
 - are medically excused by a physician. **See counselor for details.**
- Fine & Applied Arts1 credit (Courses taken in the Art, Business Education, Drama, Family & Consumer Sciences, Industrial Technology, Music, or Modern Languages departments satisfy this requirement.)
- Digital Literacy1/2 credit
- Consumer Education.....1/2 credit (All students must successfully complete a semester course that meets the state requirement. This course is offered online during the summer. Students must take Consumer Education or Economics Honors as a junior or senior.)
- Federal and State
 - Constitution ExamEach student must pass an examination on the federal and state Constitutions, Declaration of Independence, and the proper use and display of the American flag.
 - State Required Exam.....Students are required to take the state required exam as a condition of graduation.

While counselors will assist students through the graduation requirement process, the ultimate responsibility for tracking accumulated credits and completion of graduation requirements lies with the student.

THE EXCELLENCE AWARD

This special recognition is what we believe, as a district, every one of our students should strive to achieve. Administrators, teachers, and most importantly, students met to establish seven different categories that define excellence at Leyden. We believe that if a student achieves all seven of these goals, they deserve special recognition and mention at the end of their high school career. At Leyden we are very excited that we will recognize our Excellence Award winners at graduation. We also believe that every student entering Leyden has the opportunity to earn the Excellence Award. The following eight categories will be used when determining recipients:

- Participate in two clubs, sports, and/or activities during their high school career
- Demonstrate community involvement by volunteering for 25 hours during their high school career
- Earn 25 credits
- Maintain a 2.8 non-weighted GPA
- Demonstrate good citizenship with no suspensions or athletic code violations
- Maintain a 95% attendance rate during junior and senior years
- Complete a Capstone or Advanced Placement course (includes any level IV language course and/or 4th year choir/band)

ADVANCED PLACEMENT (AP) AND CAPSTONE CLASSES

Advanced Placement and Capstone courses are a required criteria to earn the Excellence Award at Leyden High Schools. Advanced Placement and Capstone course are identified in the Course Planning Handbook with an ☼ symbol and are listed below.

Advanced Placement

Advanced Placement courses offer college-level curriculum with the opportunity to earn college credits by taking an AP exam through the College Board in the Spring. AP courses are taught by Leyden teachers. All public Illinois community colleges, colleges, and universities accept college credit for scores of a 3 or higher on an AP exam. Leyden High Schools offers more than 20 Advanced Placement courses. See each department section for descriptions of each AP course offered. For more information about Advanced Placement visit www.collegeboard.org.

Capstone Courses

Capstone courses are courses that culminate a pathway of study around a specialized topic or career pathway. Examples include level II or III or IV courses or courses that require prerequisites in a career pathway. Often times capstone course can lead to an industry credential, certification, or dual credit. See the course descriptions in each department for more information about the capstone courses that are offered.

Art

Advanced Art
AP Art & Design
Graphic Design II
Photography II
Art Production

Business Education

Technical Support Internship (TSI)
College Accounting Honors
AP Computer Science Principles

English

AP English II Seminar
AP English III Language & Composition
AP English IV Literature and Composition
AP English IV Research

Family & Consumer Sciences

Catering I
Fashion & Design III
Education Academy I

Industrial Technology

Autos II
Automotive Service
Introduction to Engineering Design Honors (PLTW)
Principles of Engineering Honors (PLTW)
Digital Electronics Honors (PLTW)
Metals II

Mathematics

AP Statistics
AP Calculus AB
AP Calculus BC
AP Computer Science A

Modern Languages

French IV Honors
AP French Language & Culture
Italian IV Honors
AP Italian Language & Culture
Spanish IV Honors
AP Spanish Language & Culture
AP Spanish Literature & Culture

Music

4th year Band/Choir/Orchestra/Color Guard

Physical Education

Junior/Senior Athletic P.E.

Science

AP Biology
AP Chemistry
AP Physics I
AP Physics II

Social Studies

AP U.S. Government & Politics
AP European History
AP Psychology
AP United States History

HONORS AND ADVANCED PLACEMENT (CORE SUBJECTS)

FOUR YEAR PLAN				
GRADE	MATH	SCIENCE	ENGLISH	SOCIAL STUDIES
9	Advanced Algebra Honors	Biology Honors	English I Honors	Global Studies Honors
10	Geometry Honors	Chemistry Honors	English II Honors AP English II Seminar	Economics Honors Sociology Honors AP European History AP U.S. Govt. & Politics AP Psychology
11	Algebra II Honors PreCalc Honors AP Statistics	Physics Honors AP Biology AP Physics I	English III Honors AP English III	Economics Honors Sociology Honors U.S. History Honors AP European History AP U.S. Govt. & Politics AP Psychology AP U.S. History
12	AP Calculus AB AP Computer Science A AP Statistics	AP Biology AP Chemistry AP Physics I AP Physics II	English IV Honors Journalism AP English IV AP Research	Economics Honors Sociology Honors AP European History AP Psychology AP U.S. Govt. & Politics

STUDENT-INITIATED PLACEMENT CHANGES

Freshmen: Moves up in level will occur only at the semester, provided the student has documented this error in placement with outstanding achievement as determined by the teacher and department chair. Moves down in level will occur after the first progress report, provided that students have turned in a preponderance of homework, received extra help frequently from the teacher, and are deemed by the teacher and chair to be academically misplaced. Our intention is NOT to create a path of less resistance; such movement should correct the original misplacement. Placement errors in mathematics may be addressed earlier, due to the sequential, linear nature of the curriculum. Extenuating circumstances in students' personal lives may create reasons for a shift downward. Those requests for level change originate on rare occasions with administrative approval.

Grades 10, 11, 12: Leyden's enrollment practices encourage students to select courses most appropriate for their academic success. Teacher recommendations, parental input, and counselor conferences are all important components of this selection process. After course selection is finalized in February, changes can occur based on availability of space in requested courses by following italicized guidelines below. If approved, the change will occur at the next most logical break.

Moves up in level from Honors to Advanced Placement will be approved or denied based on the recommendations of teachers and the department chair. Due to the specific nature of curricular sequencing that supports high performance on the Advanced Placement Examination, these exceptional moves should be considered as early in the school year as possible without regard to quarter or semester breaks.

Moves down in level at times other than the semester will occur only when extenuating circumstances in a student's personal life create reasons for a shift or when a student has turned in a preponderance of homework, received extra help frequently from the teacher, and is deemed by the teacher and chair to be academically misplaced.

NCAA ELIGIBILITY REQUIREMENTS

If you are planning to enroll in college as a freshman and you wish to participate in Division I or Division II athletics, you must be certified by the NCAA Initial Eligibility Clearinghouse. It is your responsibility to ask your coach and counselor about these requirements and visit the NCAA website at NCAA.org.

The NCAA Eligibility Center has approved the following District 212 courses for use in establishing the certification of student athletes.

ENGLISH

English I, II, III
English Honors I, II, III
English III American Studies
English IV Journalism
English IV Yearbook
English IV Humanities
English IV Media Studies
AP English II Seminar
AP English III
AP English IV
AP English IV: Research

INDUSTRIAL TECHNOLOGY

Principles of Engineering Honors (PLTW)
Digital Electronics Honors (PLTW)
Intro. to Engineering Design Honors (PLTW)

MATH

Algebra I & II
Geometry Honors
Precalculus
Precalculus Honors
AP Computer Science A
AP Statistics
AP Calculus A/B
AP Calculus B/C

MODERN LANGUAGES

French I, II, III, IV
Italian I, II, III, IV
Spanish I, II, III, IV

SCIENCE

Biology
Biology Honors
Chemistry
Chemistry Honors
Physics
Physics Honors
Earth Science
Anatomy & Physiology
AP Biology
AP Chemistry
AP Physics

SOCIAL STUDIES

Global Studies
Global Studies Honors
Civics
Law
Psychology
Economics Honors
Sociology Honors
United States History
United States History
American Studies
United States History Honors
AP European History
AP Psychology
AP U.S. Government & Politics
AP U.S. History
Latin American Studies

Special Education and ELL courses aligned to the above are also NCAA approved.

REGISTRATION

1. Registration materials and fees must be received by the home school by June 17, 2021 to receive the early bird discount of \$150.00. Regular registration fees of \$190.00 apply after June 17. Students must register and pay before their first day of school.
2. Freshman Parent/Student Night ~ to be determined.
3. Book pick-up for all students ~ to be determined.

* All 8th graders and all freshman transfer students must complete Leyden's placement testing prior to course selection.

SCHEDULE CHANGES

Course Selection for 2021-2022 will be complete on Wednesday, February 10, 2021;

Student-Initiated Changes

- a. The deadline for first semester schedule changes is June 30, 2021. All changes are subject to course availability.
- b. The deadline for second semester schedule changes is the last day of the first semester. All changes are subject to course availability.
- c. Students may drop a class during the first 20 days of a semester without a grade penalty with administrative approval. From the 21st day on, a "WF" (withdrawal failure) will be issued unless it is a school-initiated change with administrative approval. Students will be assigned a study hall in lieu of the class.

EARLY GRADUATION

Students may apply for early graduation if they have met all requirements for graduation as established by the Board of Education upon recommendation of the administration, North Central Association, and the laws of Illinois. The selection of the early graduation option means students would not attend the full eight semesters but would attend a minimum of three years (six semesters) and for as many additional semesters as necessary to meet the requirements.

Applications for the early graduation option must be submitted by the student prior to the final semester of attendance. The application form is available from the counselor and must be completed in a conference including the student, parents, and counselor with final approval given by the Principal or Assistant Principal.

Generally speaking, all students are required to attend eight semesters of high school since it gives them an opportunity not only to acquire

skills, concepts, and understandings of various subject disciplines, but also enables them to mature socially, emotionally, physically, and mentally. For many, high school will be the last opportunity to prepare themselves for the world of work, a post-high school education, and citizenship. Thus, the early graduation option should be chosen only after much thought and deliberation, and only by the small number of students whose specific needs can best be met by choosing this option.

Any student who decides to withdraw from school in order to complete their studies at Triton or another institution will not be considered as an early graduate. The student electing this option may not participate in school-wide events such as the prom, senior class pictures, senior party, etc. Please see your counselor for details about Triton courses that meet graduation requirements.

GRADE WEIGHTING AND CLASS RANK

Starting with the **Class of 2022**, Leyden High School District 212 will no longer calculate or report class rank. Leyden will continue to calculate a weighted and non-weighted grade point average (GPA). GPA grade weights are calculated as follows:

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>F</u>
Advanced Placement	5.0	4.5	3.5	1.5	0
Honors	4.5	3.5	2.5	1.0	0
College Prep	4.0	3.0	2.0	1.0	0

Class of 2020 and 2021:

Ranking of students is determined at the conclusion of each of the first seven semesters and final rank will be determined after eight semesters. After summer school grades have been submitted, another ranking is calculated in September to reflect grades earned during summer school. Academic awards will be determined after seven semesters. Rank is calculated as follows:

WEIGHTED CLASS RANK

Weighted class rank is calculated by summing grade weights for all courses, dividing by the credits attempted, and ranking highest to lowest. Grade weights will be assigned according to the following:

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>F</u>
Advanced Placement	5.0	4.5	3.5	1.5	0
Honors	4.5	3.5	2.5	1.0	0
College Prep	4.0	3.0	2.0	1.0	0

NON-WEIGHTED CLASS RANK

Non-weighted class rank of students is calculated by summing grade weights for all courses, dividing by the credits attempted, and ranking highest to lowest. Grade points used in this calculation: A=4; B=3; C=2; D=1; F=0.

HONOR ROLL

In order to recognize student achievement at all ability levels, a semester Honor Roll will be calculated. The Honor Roll will be calculated separately from class rank and will have no impact on the weighted ranking.

To assure that all students have the opportunity to have their work recognized, an unweighted 4.0 grading scale will be used. The Semester Honor Roll will be published and calculated in the following manner:

High Honors	4.0 to 3.70
Honors	3.69 to 3.00

COURSE LOAD

The *minimum* course load for students in grades 9, 10, 11, and 12 is five credits per year which includes one credit in Physical Education. Performance music courses can be counted as part of the five credits per year. However, no more than four credits of performance music can be counted toward the minimum of twenty-one credits required for graduation.

1. Registering for seven classes does not guarantee that students will actually be assigned to seven classes.
2. Seniors may register for more than seven credits.

CLASSIFICATION OF STUDENTS

Leyden High School District 212 classifies students as freshmen, sophomores, juniors, and seniors based on credits earned rather than years of attendance. This system allows the district to report out more faithfully our students' actual progress as they move through the high school curriculum.

The chart below displays the range of credits that will determine grade classification. Classification for the 2020-2021 school year will be determined at the conclusion of semester one and the conclusion of the 2020 summer school session.

GRADE # CREDITS

FRESHMAN:	Less than 5.5 credits
SOPHOMORE:	5.5 credits or greater
JUNIOR:	11.00 credits or greater
SENIOR:	16.5 credits or greater and SAT

REPEATING FAILED COURSES REQUIRED FOR GRADUATION

Students who fail a course required for graduation may repeat it once during the regular school year. Quarter courses may be

repeated during the same academic year in which the failure occurred. Students may additionally fulfill the credit during summer school, at Triton, through online credit recovery, or through another approved accredited program, per Board Policy 6:310. Students must gain the approval of the counselor prior to enrolling in alternative courses in order to apply earned credits toward graduation. Online credit recovery enrollment during the school year is conditional upon counselor's approval, approval of the Director of Curriculum and Instruction, and available seats.

DRIVER EDUCATION REQUIREMENTS

Illinois law now requires that any high school student who wishes to enroll in Driver Education must have passed a minimum of eight semester courses in the previous two semesters to be eligible to enroll in the course. Students who violate the Board of Education policies regarding substance abuse will not be permitted to participate in Leyden Driver Education until the fall of the student's junior year. The behind-the-wheel portion of Driver Education is offered in the summer.

IHSA EXTRACURRICULAR ACTIVITIES NO PASS/NO PLAY

Illinois High School Association Extracurricular Activities

All Leyden High School students' academic eligibility to participate in athletic extracurricular activities will be determined by the Illinois High School Association (IHSA) as delineated in the IHSA guidelines. Such students shall be required to maintain an equivalent grade point average.

1. Students shall be doing D or better work in at least 2.5 credit hours (five classes) of high school work per semester or be earning the equivalent grade point average.
2. Students shall have, unless they are entering high school for the first time, credit on the school records for 2.5 credit hours of high school work for the previous semester. Such work shall have been completed in the semester for which a grade is granted or in a recognized summer school program which has been approved by the Board of Education and for which graduation credit is received.
3. Credits earned in community college, college, university, or correspondence courses will be accepted for graduation requirements if approved by the Board of Education.
4. Student ineligibility will start as soon as grades are issued or the day after a performance, whichever is later. Ineligibility will be for the semester.
5. Student eligibility will begin as soon as grades are issued.

COLLEGE ENTRANCE RECOMMENDATIONS

Because colleges have a variety of entrance requirements, parents and students should review specific prerequisites in the latest catalog from a specific college/university or at the college/university website. Students planning to enter a four-year college or university (or a community college transfer program) should complete the following **minimum** course of study:

English.....	4 years
Mathematics	4 years <i>(Including Algebra, Geometry, and Advanced Mathematics courses)</i>
Science.....	3 years <i>(Laboratory Science classes such as Biology, Physical Science, Chemistry, and Physics)</i>
Social Studies	3 years <i>(Emphasizing History and Government)</i>
Modern Languages, Fine and Applied Arts, or Music.....	2 years <i>(May include one year of Business, Family & Consumer Sciences, or Industrial Technology)</i>

ADVANCED PLACEMENT TESTING POLICY

Students enrolled in Advanced Placement classes are required to take the official Advanced Placement exam from the College Board. The official Advanced Placement test must be taken in order to earn AP grade weight. The test fee is \$20 per exam for ALL students. Students must register for the test by November 15, per College Board Policy.

1. Students are not required to take a semester two final exam.
2. Students who take the official AP exam will have their grade computed as follows: second semester class work = 100%
3. Students who are absent on the test date will be charged a \$15.00 return test fee and a \$45.00 exam alternate test date fee. Students who are absent on the alternate test date will be charged a \$15.00 return test fee.

AUDITING COURSES AND AUDIT GRADES

Students under the age of 17 may enroll at Leyden High Schools at any time during the semester. If the student enrolls after 14 school days from the beginning of the semester, the student must audit the class for the duration of the semester. If the student enrolls during first semester and before the end of the second progress report, he

or she may receive credit if 1) he/she receives an A or B during the audited semester and 2) he/she receives an A or B during the second semester.

CLEP® EXAM DESCRIPTIONS College-Level Examination Program

CLEP examinations cover material taught in courses that most students take as requirements in the first two years of college. A college usually grants the same amount of credit to students earning satisfactory scores on the CLEP examination as it grants to students successfully completing that course.

GED INFORMATION

Students may receive a GED certificate through Triton College. Courses preparing students for the GED test may be offered through Triton Adult Education Program. Information about this program can be obtained through Triton's Adult Education Department. The Triton College phone number is (708) 456-0300, extension 3259.

EXTENSION, ONLINE, OR CORRESPONDENCE STUDY

Students may earn credit to meet the requirements for graduation through correspondence courses, extension study courses, or online courses. Such credit must be earned through the satisfactory completion of courses offered by an accredited college or university extension division. These colleges must be externally accredited and approved by the Illinois State Board of Education.

A maximum of three units of credit from these programs may be counted toward meeting graduation requirements except for special circumstances as approved by the Director of Curriculum and Instruction. Credits earned through approved online and offsite courses may not be used towards early graduation unless special approval is given by the Director of Curriculum and Instruction.

FRESHMAN ACADEMY

Leyden requires a six-week academy experience for incoming freshmen who demonstrate needed support to improve reading and/or math skills. **This course is mandatory for identified students, based on 8th grade placement scores.** During the course of the five-hour day, students receive intensive, small-group instruction in English and/or Mathematics as well as familiarization with the Leyden staff, facilities, and expectations that lead to success in high school. Identified students will be contacted during the spring semester of their 8th-grade year. Students will earn .50 credit.

SYSTEM OF SUPPORTS

Leyden High Schools support students who demonstrate a need for additional support with a structured study in the student's schedule and/or additional mandatory intervention or structured study during Eagle time on non-Advisory days.

INDEPENDENT STUDY AGREEMENTS

Independent Study Agreements (contracts) are available for students who have a sufficient degree of maturity and self-motivation to pursue a non-listed course with a minimum of direct teacher contact time. Please see your counselor for details. Only one credit per year may be obtained by this method and may be applied toward graduation.

LITERACY REQUIREMENT

Literacy is designed for students who need to accelerate their development of reading and study skills. Enrollment in this course is required for students whose 8th grade placement test scores indicate a need for reading and writing. Students who have not demonstrated reading and writing proficiency are required to continue in Literacy. Transfer students are exempt from the requirement for semesters not enrolled at Leyden High Schools.

SUMMER SCHOOL

Summer courses are offered to students who wish to make up credits or take enrichment classes. Most classes meet for 24 days, 2.5 hours daily, mid-June to the end of July. Program fees and additional course information for credit recovery and enrichment will be included in the summer school brochure.

STUDENT AIDE PROGRAM

Qualified students are encouraged to perform a variety of services in the school during their non-class hours. Such services would include aid given to certificated and paraprofessional staff in many areas of the school. No academic credit is awarded for participation.

SPECIAL EDUCATION SERVICES

Individualized special education services are available to students based on an eligibility determination for such services. A continuum

of service models are available to support students ranging on campus from consultative services to self-contained settings and programs. All programs place an emphasis on post-high school outcomes, student achievement, positive behavior supports, self-advocacy, and relationships within school and community. Levels of support for each student are determined as part of the Individualized Education Planning process. For more information please contact the department chair for special education.

Rebecca Burger, Department Chair - (847) 451-5575

Joe DeGiulio, Department Chair - (847) 451-3171

Meghan O'Neil, Department Chair - (847) 451-3187

TRANSFER STUDENT INFORMATION

When a student transfers to Leyden and a transcript from an accredited institution verifies courses and grades from another school, grade weight will be awarded according to the course title. The Director of Curriculum and Instruction will determine grade equivalents for transcripts which employ unfamiliar or unusual systems. A "P" (Pass) grade will be equated to a "C." Transfer students will receive no more than seven (7) credits per academic year.

In the case of a transfer student from an unaccredited institution or a home-school environment, a proficiency test will be administered to determine the number of credits to be awarded in core academic areas. Subsequently, only Leyden courses will affect the calculation of class rank.