LEYDEN
HIGH SCHOOL DISTRICT 212

January, 2017

Dear Parent:

This is an exciting and busy time for your family as you prepare to send your student to high school in the fall. There are decisions to make, seemingly endless forms to complete, and deadlines to meet.

One of the most important deadlines is **June 1, 2017,** the date that your freshman's medical form is due in the Leyden High School Health Office. This deadline is crucial since your student cannot start school in August without having a freshman physical dated within one year of entering high school and also having all the required immunizations.

IMPORTANT: Please be sure that all required components of the form are completed. This includes dates of all immunizations (these can be obtained from your physician or from your child's grade school) and the health history portion (located on back of form) completed and signed by you. The physical examination form must have all the requirements completed, signed and dated by the physician with his/her name and address. This will avoid us having to return the form to you for completion.

In an effort to emphasize the importance of meeting the June 1st deadline, the Leyden Board of Education has approved the following guidelines:

All freshman medical forms are due in the Health Office no later than Thursday, June 1st.

After the June 1st deadline, a sliding scale of late fees applies for freshman medical forms received on the following dates:

June 2 – June 30 $30.00 late fee
July 3 – July 31 $40.00 late fee
Beginning August 1st $50.00 late fee

All late fees will be due no later than Friday, August 4, 2017.

Please call your health care provider immediately to make an appointment for your student's physical examination. If you have any questions, please contact your school nurse.

Sincerely,

Linda Mazzone RN

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